



Photo Day is nearly here! Queensland School Photography will be taking our school photos on

## **Tuesday 4<sup>th</sup> & Wednesday 5<sup>th</sup> February 2020**

Follow these steps to order:

1. Complete student details on the order envelope – **please fill in one envelope for each student purchasing.**
2. If you are paying by cash, enclose the correct payment (**change will not be given**)
3. Online Orders – visit [www.qldschoollphotography.com.au](http://www.qldschoollphotography.com.au) to order. Reference number must be recorded on envelope and handed to the photographers on photo day.
4. Cash payments are due on photo day.
5. Sibling Photos will be taken on photo day from **8am in the Hall.** (mpe)  
**Siblings must attend at allocated time and place with completed sibling envelope for photo to be taken.**
6. Late Orders for individual and class photos can be placed online for 1 week after photo day. After this time, a \$15 search fee will apply to all orders.
7. **Miscellaneous group orders-** Please collect special envelope from school office and hand to photographers on photo day. These photos are not available to order online.

If for any reason you are not satisfied with the photos taken of your child please contact Queensland School Photography directly on **07 3216 6777**.

Kind Regards,

**Queensland School Photography Pty Ltd**